

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
November 12, 2024

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, 2024 at the club building on Tomlynn Street. The meeting was called to order at 6:04 p.m.

List of Current Board Members:

President: Patti Kilcullen (2024)

Vice President: Carolyn Wilkerson (2024)

Training Directors: Gabby Hughes (2024/2025)

Corresponding Secretary: Merilynn Bergstresser (2024)

Recording Secretary: Claibourne Jackson (2024)

Treasurer: Rocky Altimore (2024)

Member at Large: Judi Edwards (2023/2024), Donna Crumpler (2023/2024), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

Board Members absent: Merilynn Bergstresser

The following **guests were present:** Arlene Dickson, Joan Trentadue, Mary Ann Massie

- Mary Ann and Joan (Joan will be Secretary for the Sunday Mar 2, 2025 Tracking Test) presented the financial estimate for the March Tracking test. Rocky Altimore made a motion to approve the Tracking Test, Theresa Myers seconded the motion and it was approved by verbal vote.
- Arlene Dickson stated that we have been gaining applicants from pet/puppy but they are night class people who need Intro to Rally class in the evening!!!

Minutes of the last meeting:

- The minutes of October 2024 board meeting were approved. Claibourne made a motion to approve the minutes of the last board meeting; the motion was seconded by Carolyn Wilkerson and passed on verbal vote.

Report of the Treasurer:

- Rocky reported some numbers for the information of the search committee: Our current building costs comprise 77% of our expenses.
- Rocky made a motion to create a POINTS ADMINISTRATION COMMITTEE. The motion was seconded by Donna. After a brief discussion, it was resolved that the committee be created and seated as follows: Donna Crumpler, Judi Edwards and Rocky Altimore.
- Starting tomorrow, the website class registration page will show **full price for all classes beginning after 1/1**. When a class opens for registration, it will show full price as well as an opportunity for members to apply your points toward payment.

- Donna Crumpler pointed out that as yet, Members At Large (on the Board) do not have points assigned to the role. This will be referred to the PAC (Points Administration Committee).

Report of Committees

Buildings and Grounds:

- Dave Frazier advised that the new dry-erase title log board is here and will be mounted in the lobby shortly.
- There is no longer any need to adjust thermostats back to the temperature you found them. They are programmed to a night time temperature and a daytime temperature and will maintain the program. You may press arrows /\ or \/ for temperature as needed while in the building(s), but do not press "HOLD" or change the program.
- The switch for the lights on the dog potty areas is allegedly inside DAM Fine Carpentry – it's an ongoing project trying to verify, find the switch and set it properly to see if it does, in fact, work. Stay tuned.
- The PA systems are up and working in both buildings with a clip-on mic as well as a pass-around hand microphone. Training for use will be done at the training meeting in January – date to be announced soon (per Gabby Hughes).

Membership and Orientation:

- Donna made a motion accept membership applications for Ralph Hattox and Stephen Shanks. The motion was seconded by Judi and subsequently both were accepted by verbal vote.

Theresa Myers:

- Theresa made a motion to approve holding the FastCAT March 14/15/16 2025. Carolyn seconded the motion and it was passed by verbal vote.

Unfinished Business:

- Patti is going to post in the PawPrint soliciting volunteers for the building search committee.

New Business:

- Judi Edwards made a motion to allow for volunteers from RDOC to go to Hamden Sydney during exams for support; Claibourne seconded the motion and it was passed by verbal vote.
- Judi read a lovely thank you note from Julie Daniels for the financial donation from club members.
- Claibourne asked about holding a grooming seminar for poodle people. Some discussion followed resolving that such a seminar is possible and would be welcomed.

- Donna Crumpler wanted to point out that security of members when working in the buildings is of paramount importance. Wants to remind everyone to lock the doors when you're in the building alone – or even with two or three people. She will ask Gaby to post this reminder in the PawPrint.

Adjournment: Rocky made a motion to adjourn the meeting, the motion was seconded by Carolyn Wilkerson. Subsequently, the meeting was adjourned at 8:07 by unanimous verbal vote.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

Minutes Approved as submitted, December 10, 2024 - CJJ