

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**October 8, 2024**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, October 8, 2024 at the club building on Tomlynn Street. The meeting was called to order at 6:06 p.m.

**The following Board Members were present:**

President: Patti Kilcullen (2024)

Vice President: Carolyn Wilkerson (2024)

Corresponding Secretary: Merilynn Bergstresser (2024)

Training Directors: Gabby Hughes (2024/2025)

Recording Secretary: Claibourne Jackson (2024)

Treasurer: Rocky Altimore (2024)

Member at Large: Judi Edwards (2023/2024), Donna Crumpler (2023/2024), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

**Minutes of the last Board meeting:**

- Donna Crumpler made a motion to approve the September 2024 Board meeting minutes; the motion was seconded by Merilynn Bergstresser and subsequently passed by verbal vote.

**Report of the Secretaries:**

**Corresponding Secretaries Report:**

- The Club received a thank you note from Judy Abruzese
- The Club received a thank you note from Ellen McNelly for the donation in memory of her dog, Lizzy.

**Recording Secretaries Report:** none

**Report of the Treasurer:**

- Rocky Altimore reported with an update on the Julie Daniels seminar which was canceled and thus registration fees are to be refunded. Many registrants asked that their fees be sent to Julie to help her. The result is \$2375 going back to Julie to help with costs of her illness. Rocky made a motion to give Julie an additional \$500 from the club; Theresa seconded the motion and it passed by unanimous vote.
- Rocky noted that SCC fees for 2025 had been paid.

## Report of Committees

### **Buildings and Grounds:**

- Judi Edwards reported that the sound system components for both the Annex and the Main Building have been delivered. Installation and setup is pending the repair and return of Dave's poor truck.
- Dave Frazier made a motion to replace the galvanized metal trash cans with new hard plastic blue 33 gallon cans – at a cost not to exceed \$200. Claibourne seconded the motion and it was subsequently passed by verbal vote.
- Dave made a motion to replace the outdoor (stinky) old mats with new, salt resistant, heavy duty mats at a cost not exceeding \$300. Judi Edwards seconded the motion and it passed by verbal vote.
- Dave made a motion to order another (identical) whiteboard for earned titles to be posted with the current one in the entrance lobby at a cost of \$536 plus \$195 shipping. Patti seconded the motion and, following a discussion, the motion passed by verbal vote.
- Dave asked if the JanPro contract should be posted in the contract section; discussion resolved that yes, it should.

### **Historian:**

- Claudia will be Historian and Patti will ask Kathy Paterek to be on the Historian's committee as Cathy has indicated she is willing to work on the club's scrapbooks/history.

### **Tracking:**

- Judi noted that our tracking tests are "on track" (pun intended) for the 2<sup>nd</sup> weekend in November.
- Judi further advised that Hamden Sydney college has Trunk or Treat every Halloween and the Tracking community would like to set up with dogs in costume for this event on October 30. She requested insurance be in place for this event.

### **Points System:**

- Judi noted that Individual points should be up by November 18, and then administrative access (for event chairpersons) will be set up.
- Rocky noted that he is in the process of authoring a request process for admin functions to enter points; Judi Edwards will have authority to approve/not approve access.
- Resolved that there will be a distinction between Trial Committee and Planning Committee for our trials/tests. The ***Trial Committee*** consists of the official members responsible for conducting trials according to AKC rules and who would be involved in any disciplinary hearing that might arise. The ***Planning Committee*** consists of any number of people who help to put on the trial in various capacities, but are not part of the official AKC Trial Committee.

**Unfinished Business:** none

**Presentation of Applications for Membership:**

- The applications of Ralph Hattox and Stephen Shanks were presented for review; both were accepted by the Board for vote at the next General Membership meeting.

**New Business:**

- Theresa Myers advised that she and some others were contemplating holding a CAT trial with the use of equipment and help from the lure coursing club, SHOT (Sighthounds of Tidewater).
- Donna Crumpler is looking into the possibility of holding a Scent Work trial

**Proposal/Idea:**

- List club members with judge's credentials, certified evaluators and which ones in the PawPrint

**Clarification of Regulations:**

- At trials, we can sell items to raise money for the club and our insurance covers it...but **vendors must have their own insurance**. If you are a vendor making money for yourself at an RDOC event, you must present proof of insurance.

**Adjournment:** Theresa made a motion to adjourn the meeting. The motion was seconded by Rocky and passed on verbal vote. The meeting was thus adjourned at 7:38 p.m.

Respectfully submitted,  
Claibourne Jackson, Recording Secretary

Minutes approved: November 12, 2024