

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
December 10, 2024

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, December 10, 2024 at the club building on Tomlynn Street. The meeting was called to order at 6:05 p.m.

Current Board Members:

President: Patti Kilcullen (2024)

Vice President: Carolyn Wilkerson (2024)

Corresponding Secretary: Merilynn Bergstresser (2024)

Training Directors: Gabby Hughes (2024/2025)

Recording Secretary: Claibourne Jackson (2024)

Treasurer: Rocky Altimore (2024)

Member at Large: Judi Edwards (2023/2024), Donna Crumpler (2023/2024), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

Board Members absent: Theresa Myers, Judi Edwards and Merilynn Bergstresser

The following **guests were present:** Susan Nepomuceno

Minutes of the last meeting:

- Rocky Altimore made a motion to approve the minutes of the November 2024 board meeting; the motion was seconded by Patti Kilcullen and subsequently passed by verbal vote.

Report of President:

- Patti finalized the new Building Search Committee as follows: Susan Nepomuceno (Chairman), Carol Maupin, Donna Crumpler, Pam Parent, Reade Johnson, Dave Brobst, Joanie Brobst with Rocky Altimore and Nicole Allen as Advisors.

Vice President:

- Carolyn reminded the Board that Executive Sessions are PRIVATE and NEVER to be discussed outside of session.

Report of the Secretaries:

Corresponding Secretaries Report:

- Merilynn messaged that a card was sent to Ellen and Doug Lipps and a donation made to the Morris Foundation in the name of Star, the Lipps' Yorkie who recently passed away

Recording Secretaries Report:

- The Club received an email saying that member Linda Collins has passed away.
- The Club received notice that Scott Cauley has resigned.

Report of the Treasurer:

Rocky Altimore reported for November 2024:

Income	\$ 2,064.96
Expenses	\$ 8,676.42
Net loss	(\$ 6,611.46)

- Rocky further pointed out that for the period of January to November 2024, the club has experienced a **net loss of +/- \$11,000**. The loss is primarily due to a rise in our building's rent (up \$6000 from the same period 2023) and the many maintenance items in Building and Grounds.
- Rocky proposes we activate the Finance, Ways & Means Committee, beginning with members Rocky Altimore and Judi Edwards. Its purpose will be to increase club income, identify cost saving measures and institute better budgeting and planning.
- Dues notices have been sent

Report of Committees

Buildings and Grounds:

- Dave reported that the overhead door in the Annex has been insulated with miraculous results. A huge thank you to Donna Crumpler for procuring the material AND steam cleaning the door prior to installation of the insulation. (Huge thanks to Dave for installing this!) Reports from everyone during the recent Obedience/Rally trials were great – the insulation made an enormous difference. People and dogs were able to sit close to the door comfortably. Having the door insulated will also save on heating and air conditioning costs.
- Dave noted he is still trying to get the potty area floodlights corrected
- The new PA systems are up and running in both buildings.
- Dave would like to give Thank You cards to the surrounding businesses that kindly let us use their parking lots during the Obedience/Rally trials.

Training:

- Gabby Hughes spoke to Dave Brobst regarding the breakaway Obedience jump required for future Obedience trials. Gabby made a motion to buy a solid breakaway jump from Max 200 at a cost of \$350 + S/H to be delivered not later than February 2025. Carolyn Wilkerson seconded the motion and it passed by verbal vote. There was some discussion about finding and purchasing a breakaway practice jump – search and options for this to be presented in the near future.

- Regarding the Pizza Party in February, Claibourne made a motion to go ahead with it at a cost not to exceed \$160. Carolyn seconded the motion and some discussion followed. The motion eventually passed with a majority in favor, 1 board member abstained, and one member voted against.
- Gabby noted she will be holding an Instructor and Assistant meeting in January (date to be determined) and would like to have Donna present her “Training the Trainer” session at the same time.

Unfinished Business:

- Claibourne reported that Theresa, Donna and she are progressing toward holding a Scent Work trial in 2025 – likely in the spring.

Presentation of Applications for Membership: none

New Business: none

Adjournment: Carolyn Wilkerson made a motion to adjourn the meeting. The motion was seconded by Donna Crumpler and passed by verbal vote. Thus, the meeting was adjourned at 7:24pm.

Respectfully submitted,
Claibourne Jackson, Recording Secretary
Approved as amended 1/14/2025 sma