

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
September 10, 2024

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, September 10, 2024 in the annex at the club building on Tomlynn Street. The meeting was called to order by Vice President Carolyn Wilkerson at 6:05 p.m.

The following Board Members were present:

Vice President: Carolyn Wilkerson (2024)

Corresponding Secretary: Merilynn Bergstresser (2024)

Training Directors: Gabby Hughes (2024/2025)

Recording Secretary: Claibourne Jackson (2024)

Treasurer: Rocky Altimore (2024)

Member at Large: Donna Crumpler (2023/2024), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

Board Members absent: Patti Kilcullen, Judi Edwards

Minutes of the last meeting:

- A motion was made by Dave Frazier to approve the minutes of the August 2024 Board meeting. The motion was seconded by Rocky Altimore and subsequently passed by verbal vote.

Report of the Secretaries:

Corresponding Secretary:

- Merilynn noted Beth Goodbody had sent a thank you note for the flowers the club sent to her earlier in the summer

Recording Secretaries Report: none

Report of the Treasurer:

- Rocky Altimore reported that as of 9/9/2024, we have a Venmo account we can use to reimburse members for expenses in lieu of a written check.

Report of Committees

Buildings and Grounds:

- Dave Frazier gave an update on the PA system(s) for club buildings noting that all equipment had been returned and a more appropriate system was in the works. The new equipment has arrived and been tested and will be installed and set up shortly. (Thank you Dave!!) Each building will have a headset microphone as well as a separate mic for passing around.
- Garage door insulation is here and pending installation.
- A member had contacted Dave saying there was an appraisal truck at the club the other day and asking if there was perhaps a need for a committee to search for a new facility. Board members discussed this and resolved that no action was needed at this time.

- Gabby Hughes said she's approved shortening the extended feet on the cubicle dividers in the Annex and glueing them in place. After a brief discussion, it was resolved Dave would proceed to accomplish this as his time/help permits.

Training:

- Gabby made a motion to order 100 more training clickers at a cost not to exceed \$250. Dave Frazier seconded the motion and it was approved by verbal vote.
- Gabby said Dave Brobst reminded her that we must have a breakaway high jump (for Obedience) to comply with AKC regulations. Gabby will research cost and report to the Board in October so that the club can acquire the jump promptly.
- Gabby would like to change standing rules to eliminate gifts to instructors and assistants at the year's end. Present at membership meeting for vote.
- We must get the word out again in the PawPrint...about points. Merilynn said for training directors should be more than 400 points as well as Buildings and Grounds

Nominating committee:

- Merilynn presented the slate of nominees and Rocky moved to accept the slate. The motion was seconded by Dave and passed by verbal vote.

Unfinished Business:

- Keys for the building have been purchased.
- Gabby mentioned the previous questions and discussion about our standing rules stating that no more than 6 CGC classes could be held in a year. Theresa Myers advised that she had written to the AKC rep about this and is waiting for their reply. It was further noted that Gabby and Theresa want to set up an evening CGC class as soon as we can; likely to be on Friday night.

New Business:

- Rocky made a motion to convert all member class credits to points on January 1, 2025. There are 13 members who have credits (\$) resulting from classes that were cancelled. Claibourne Jackson seconded the motion and it passed by verbal vote.
- Dave said Claudia has updated the form for New Titles and is in the process of trying to get the form on the new website. Meanwhile, the new forms are available in person in the office lobby by the white board. Again, these are due **OCTOBER 31**.
- Dave proposed adding a second dry-erase board for more titles. He has found a company to create a new board just like the existing one. He will research price and lead time and pursue approval/purchase as appropriate.
- Rocky proposed upgrading our connectivity (WiFi) here in the building via a motion to upgrade our internet router at a cost of \$30/month increase and a one-time \$70 installment fee. Theresa seconded the motion and it was subsequently approved.

Adjournment: Theresa made a motion, seconded by Dave, to adjourn the meeting. Meeting was thus adjourned at 7:27 p.m.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

Approved by BOD October 8, 2024, CJJ Recording Secretary